AUTOMATIC SERVICE TRANSFER AGREEMENT

This Agreement made and entered into by and between Poudre Valley REA and the Automatic Service Transfer Holder (AST Holder), hereinafter referred to as "Responsible Party".

Service Options:

Traditional Billing**:** An account that utilizes electric service for approximately 30 days, then a billing statement is sent out. The billing for such services are rendered monthly and in arrears of utilizing the service.

Prepay Billing**:** An account that allows you to pay for service as you use it. This type of account requires an initial minimum payment of $100. Then each day, the daily consumption is calculated and deducted from the credit balance that is available on your utility account. If the account holder fails to obtain a credit balance, service goes off at noon on the day the credit balance is de-pleated.

POUDRE VALLEY REA AGREES:

Upon receipt of a duly completed Authorization for Automatic Service Transfer Agreement, POUDRE VALLEY REA shall retain the appropriated documentation on file. The listing and record shall be for rental property only.

Service Locations with Traditional Billing

1. For each location listed on the Authorization for Automatic Service Transfer Agreement, and upon receiving a request to discontinue billing of service from the current POUDRE VALLEY REA member (tenant), POUDRE VALLEY REA will create a billing account for future electricity charges into the name of the Responsible Party (AST Holder).

2. POUDRE VALLEY REA will terminate electric service at the property if the tenants account becomes delinquent. If the tenants account is not addressed within approximately 5-days of the disconnect, their account will be final billed and closed out. POUDRE VALLEY REA will then make reasonable effort to create a billing account for future electricity charges into the name of the Responsible Party (AST Holder) and restore service at the location.

Service Location with Prepay Billing

1. For each location listed on the Authorization for Automatic Service Transfer Agreement, and upon receiving a request to discontinue billing of service from the current POUDRE VALLEY REA member (tenant), POUDRE VALLEY REA will create a billing account for future electricity charges into the name of the Responsible Party (AST Holder).

2. POUDRE VALLEY REA will terminate electric service at the property at any time when the tenants account runs out of a credit balance. If the tenants account is not addressed within approximately 10-days of the disconnect, their account will be final billed and closed out. POUDRE VALLEY REA will then make reasonable effort to create a billing account for future electricity charges into the name of the Responsible Party (AST Holder) and restore service at the location.

THE RESPONSIBLE PARTY AGREES:

1. The AST Holder must notify POUDRE VALLEY REA of any change in mailing address and phone number(s) or any other method of notification for the purposes of this agreement.

2. An AST will remain in effect until POUDRE VALLEY REA is in possession of written notice from the AST holder to terminate/cancel the Automatic Service Transfer Agreement on file. The Responsible Party will be responsible for the electricity charges assumed for each property listed within the agreement until the proper written notification to terminate the Automatic Transfer Agreement is received by POUDRE VALLEY REA.

3. For each service location identified within the agreement, the Responsible Party will assume responsibility for the electricity charges on the effective date of the request to discontinue service(s) is received from the current POUDRE VALLEY REA member.

GENERAL CONDITIONS:

1. Poudre Valley REA reserves the right to suspend or terminate this Automatic Service Transfer Agreement at any time. Suspension or termination of this agreement may be based upon, but not limited to, past due balances owed by the Responsible Party for any Poudre Valley REA accounts, incorrect, invalid, or out of date addresses, fraud or safety issues.

2. Poudre Valley REA Reserves the right to suspend or terminate electric service to any listed properties on this agreement. Suspension or termination of service may be based upon, but not limited to past due balances owed by the Responsible Party for any Poudre Valley REA accounts, fraud or safety issues.

3. The Responsible Party and Poudre Valley REA both understand and agree it is the responsibility of the Responsible Party to monitor each property covered by this agreement. Poudre Valley REA is not responsible for any damages caused to any location should service be suspended or terminated.

4. No guarantee, express or implied, is made that the electric service will not be disconnected upon the tenant's request, except that Poudre Valley REA will make reasonable effort to grant requests for transfer.

AUTHORIZATION FOR AUTOMATIC SERVICE TRANSFER

This is my written request and authorization for Poudre Valley REA to leave the electric service on at the address(s) listed below should a renter request the electric service be terminated in their name. I have read and understand the Automatic Service Transfer Agreement form for providing uninterrupted electric service to rental units and agree to the terms. I also understand that Poudre Valley REA must verify the identity of any new account holder. To meet this requirement, new consumers shall provide Poudre Valley REA their Social Security Number or Federal Tax ID (SSN or EIN). If you choose not to provide your SSN, valid identification will be required in our office prior to an automatic transfer being established on a rental property.

AST Holders Name: _____

SSN or Federal Tax ID: _____

Billing Address: _____

_____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

Identification of location(s) covered by the authorization
LIST ALL SERVICE ADDRESSES COVERED:

_____

_____

_____

_____

_____

_____

_____

_____

_____   _____
Name (Please Print)   Date

_____
Signature*

      *A Property Manager/Management Company may sign this form only if the Property Manager/Management Company is going to be the AST holder. If the owner is the responsible party, the owner must sign this form