




Your Touchstone Energy® Cooperative 

THIRD-PARTY NOTICE FORM

(APPLICABLE TO TRADITIONAL BILLING, RESIDENTIAL CUSTOMERS ONLY)

If the tenant (account holder) and Landlord provide Poudre Valley REA a completed Third-Party Notice form, Poudre Valley REA will mail a duplicate copy of the tenant's Delinquent/Disconnect Notices. Both the tenant (account holder) and Landlord must sign the Third-Party Notice form. If the tenant moves out without notifying Poudre Valley REA to close their account, an order for transfer or reconnect of service will be issued upon request of the Landlord or a new tenant.

THIS AUTHORIZES POUDDRE VALLEY RURAL ELECTRIC ASSOCIATION TO MAIL A DUPLICATE COPY OF "NOTICE OF DISCONTINUANCE OF ELECTRIC SERVICE" TO THE PARTY NAMED BELOW:

THIRD PARTY (LANDLORD) INFORMATION:

NAME: _____

MAILING ADDRESS: _____

CITY

STATE

ZIP

HOME PHONE NUMBER: _____

WORK PHONE NUMBER: _____

THIRD PARTY SIGNATURE: _____ DATE: _____

ACCOUNT HOLDER (TENANT) INFORMATION:

NAME: _____ ACCOUNT NUMBER: _____

SERVICE ADDRESS: _____

CITY

STATE

ZIP

HOME PHONE NUMBER: _____

WORK PHONE NUMBER: _____

ACCOUNT HOLDER SIGNATURE: _____ DATE: _____

THE THIRD PARTY IS NOT OBLIGATED TO PAY THE CONSUMER'S UTILITY BILL. NOR WILL RECEIPT OF DUPLICATE NOTICE DEFER OR PREVENT DISCONNECTION IF PAYMENT IS NOT MADE. POUDDRE VALLEY REA IS NOT LIABLE IF THE DUPLICATE NOTICE IS NOT RECEIVED BY THE THIRD PARTY.